

Text document 1 for Windows and Android

Group the students with 4 or 5 members in each group.

- Give a selected page in their own textbook.
- Ask the students to type the passage without living any punctuation marks.

It should be aligned properly with correct alignment.

- Change the colour of the heading and the font size.
- We can give them a leave letter or any letter to type.
- We can insert the pictures given in the passage. We can provide it to them or have them download it from the internet.
- Ask the students to save the document with a file name.